

**THE MINUTES OF REGULAR MEETING OF THE
HIBBING CITY COUNCIL
Wednesday, April 1, 2015**

TIME AND PLACE: A Regular Meeting of the Hibbing City Council was held on Wednesday, April 1, 2015 in the Hibbing City Hall Council Chamber.

CALL TO ORDER: Mayor Rick J. Cannata called the meeting to order at 6:01 p.m.

ATTENDANCE: Present at roll call Mayor Rick J. Cannata, City Clerk-Treasurer Patrick L. Garrity, Councilor Patty Shafer, Councilor Jack Lund, Councilor Tim Harkonen, and Councilor Jennifer Hoffman Saccoman. Councilor Darby Sater was absent. Also present were City Administrator Tom Dicklich, City Attorney Andy Borland, Finance Director Sherri Renskers, City Engineer Jesse Story, Investigator Jeff Adamich, and Sr. Executive Assistant Candie Seppala.

ADDs/DELETES:

- * ADD: CONSENT AGENDA #1, #5-#9
- * ADD: BIDS AND QUOTES #1a & b & #2a
- * ADD: BOARDS & COMMISSIONS #1 & #2

CONSENT AGENDA:

Councilor Lund, supported by Councilor Shafer, moved to approve the Consent Agenda #s 1-11.
Motion CARRIED

1. Approve Accounts Payable dated:
 - 03/27/2015, checks #152019-152135, in the amount of \$671,271.77
 - 03/31/2015, checks #152136-152141, in the amount of \$4,019.52
2. Approve Payroll dated:
 - For the Pay Period ending 03/20/2015, checks #163581-163651, in the amount of \$427,071.64
3. Approve the external hire of Denis Dalbec as Patrol Officer for the Police Department pending successful physical and psychological evaluation
4. Approve the out-of-state travel for Bryan Fagersrom to attend Ansul Fire School in Marinette, WI May 19-21, 2015
5. Approve the budgeted out-of-state travel for Chief Jankila, Training Officer Kriske, Battalion Chief Anderson, Captain Nickila, Captain Sikich, and POC Engineer Petrich to attend the Fire Department Instructors Conference (FDIC) in Indianapolis Indiana April 22-25, 2015 for a cost not to exceed \$6,600
6. Approve the budgeted out-of-state travel for Engineer Warner, Engineer Sallis, and Engineer Wiegman to attend CMC Rope Rescue Technician Course in Wukesha, WI for a cost not to exceed \$5,000

7. Approve the Policy for Swimming Lessons for Individuals with Disabilities through the City of Hibbing
8. Approve Mayor's Proclamation for the Month of April as Sexual Assault Awareness Month
9. Authorize the City Councilors to attend the Hibbing 6th Grade D.A.R.E Graduation on Friday, April 24, 2015 at 1 p.m. at the Lincoln Elementary School
10. Accept the Northland Foundation Grant in the amount of \$2,000 for the Hibbing Public Library 2015 Summer Reading Program
11. Set the next regular meeting for Wednesday, April 15, 2015 at 6:00 p.m. in the City Hall Council Chamber.

PUBLIC FORUM:**BIDS AND QUOTES:**

City Administrator Tom Dicklich explained that the City received a quote from St. Louis County regarding the shared camera system the City and County use in the DWI room at the St. Louis County Courthouse. The City uses it just as much as the County does. Over time, the City has always split the cost. He recommend the City pay the County \$4,308. Councilor Harkonen, supported by Councilor Sater, moved to approve the camera system in the DWI Room at the St. Louis County Courthouse, splitting the cost of \$4,308 with St. Louis County. (This is a 50/50 split with the County). Motion CARRIED

City Administrator Tom Dicklich mentioned that the two speed traffic signs for Kelly Lake were discussed in the budget working group and Councilor Sater had questioned Chief Hooper regarding them. There is money in the alcohol forfeiture funds to pay for these signs and to place them in Kelly Lake. There would be two signs with two-year warranties, and the amount would not exceed \$5,050. Mr. Dicklich recommended the purchase of these two signs. Councilor Sater, supported by Councilor Hoffman Saccoman, moved to approve two speed traffic signs for Kelly Lake in the amount not to exceed \$5,050. Motion CARRIED

DEPARTMENT AND COMMITTEE REPORTS:

City Administrator Tom Dicklich discussed the next step in the website redesign. It was talked about at length at the last Committee of the Whole. Mr. Dicklich showed the breakdown that the Vision quote is more expensive than the Revise quote. By looking at the five years of service, it will be roughly \$2,500-\$3,000 per year more. By comparing the two sights, the Vision site is much more user friendly and is a lot more what the City is looking for. Mr. Dicklich doesn't like to normally recommend the more expensive quotes, but because of it being more user friendly so the residents have a site they can actually use. Mr. Dicklich recommended that the City proceed with the Vision Internet quote in the Councilor Sater, supported by Councilor Harkonen, moved to award the Website bid to Vision Internet in the amount of \$32,481 for 2015, with annual costs of \$6,695 for 2016, \$7,030 for 2017, \$7,381 for 2018, and \$7,750 for 2019. The total cost of the bid from 2015-2019 is \$61,337. (Note - the total costs of the Revize quote was \$45,300 - the design was not user friendly). Motion CARRIED

Coral Ellshoff discussed the goals of the redesign of the website by a group of City staff. The group's main goal was to make the new website user friendly so that people within the City and City staff members can find what they are looking for a little bit more easily. The navigation should be more clear and easier to get to a destination on the website within three clicks. The group would like to implement a function for ecommerce so people can get their business done on the website, rather than having to make a trip to town. Councilor Harkonen and the Mayor Cannata thanked Coral for her hard work with this project.

City Engineer Jesse Story discussed that in years past, the City has \$50,000 budgeted for the 2015 Residential Sidewalk Replacement Program and \$25,000 budgeted for ped ramps for the Safe Routes to School Program. The cost split for the residents and the school district is 50/50 with the City. Mr. Story asked for City Council approval to place an ad in the Hibbing Daily Tribune to go out for the petitions and have that run through April 30. Councilor Harkonen, supported by Councilor Lund, moved to approve the 2015 City Sidewalk Program. Motion CARRIED

Councilor Sater asked if in the normal 50-foot lot, what would residents be entitled to pay. Mr. Story explained that he had been seeing anywhere from \$800-\$1,100 (roughly).

BOARDS AND COMMISSIONS

A letter was received by the HRA Director, Jackie Prescott, detailing a resident election which was held on March 28, 2015. Councilor Shafer, supported by Councilor Harkonen, moved to reappoint Rhonda Nix as the Resident Commissioner for the Housing & Redevelopment Authority 5-year Resident Term ending December 31, 2019. Motion CARRIED

A resignation letter was received by the Library Board of Trustees effective March 31, 2015. Councilor Shafer, supported by Councilor Hoffman Saccoman, moved to accept the resignations of Jan Carey, Ronald Wirkkula, Lori Hendrickson, Sandy Wakefield, Haley Hagen, and Terry Miller effective March 31, 2015 as Trustees with the Hibbing Public Library. Motion CARRIED

LICENSES AND PERMITS

Councilor Harkonen, supported by City Clerk-Treasurer Garrity, moved to approve the Temporary Liquor License Application of the HHS Class of 2005 Reunion Committee to sell liquor at the 2005 10-year Reunion at the Bennett Park Amphitheater Pavilion on Saturday, July 11, 2015. Palmer's Tavern will be dispensing the liquor and all insurance documents are retained in the City Council Motion CARRIED

Councilor Lund, supported by Councilor Hoffman Saccoman, moved to approve the Temporary Liquor License Application of the Hibbing Community College Foundation to have Valentini's Supper Club dispense liquor at the 21st Annual Fundraiser on Thursday, April 30, 2015 at the Hibbing Community College. (Insurance and caterer's documentation are on file in the Council Office). Motion CARRIED

ADJOURNMENT: There being no further business, the meeting was adjourned at 6:15 p.m. by Councilor Harkonen, and supported by Councilor Lund. Motion CARRIED

CITY OF HIBBING



Rick J. Cannata, Mayor

ATTEST:



Patrick L. Garrity, Clerk Treasurer