

**THE MINUTES OF REGULAR MEETING OF THE
HIBBING CITY COUNCIL
Wednesday, March 4, 2015**

TIME AND PLACE: A Regular Meeting of the Hibbing City Council was held on Wednesday, March 4, 2015 in the Hibbing City Hall Council Chamber.

CALL TO ORDER: Mayor Rick J. Cannata called the meeting to order at 6:04 p.m.

ATTENDANCE: Present at roll call Mayor Rick J. Cannata, City Clerk-Treasurer Patrick L. Garrity, Councilor Patty Shafer, Councilor Jack Lund, Councilor Tim Harkonen, and Councilor Jennifer Hoffman Saccoman. Councilor Darby Sater was absent. Also present were City Administrator Tom Dicklich, City Attorney Andy Borland, Finance Director Sherri Renskers, City Engineer Jesse Story, Chief Maryann Hooper, and Sr. Executive Assistant Candie Seppala.

ADDs/DELETES:

- **ADD: CONSENT AGENDA #1 & #4 & #5**
- **ADD: BIDS AND QUOTES #1c**
- **ADD: DEPARTMENTS AND COMMITTEE REPORTS 1b AND 2a**
- **ADD: LICENSES & PERMITS #6**

CONSENT AGENDA:

Councilor Lund, supported by Councilor Shafer, moved to approve the Consent Agenda #s 1-5.
Motion CARRIED

1. Approve Accounts Payable dated:
 - 02/28/2015, checks #151778-151883, in the amount of \$788,391.18
 - 03/04/2015, checks #151884, IN THE AMOUNT OF \$7,800
2. Approve Payroll dated:
 - For the Pay Period ending 02/20/2015, checks #163443-163513, in the amount of 449,063.18
3. Set the next regular meeting for Wednesday, March 18, 2015 at 6:00 p.m. in the City Hall Council Chamber.
4. **Set the next Special City Council Meeting for Wednesday, March 11, 2015 p.m. in the City Hall Council Chamber at 6 p.m.**
5. **Approve RESOLUTION NO. 15-03-01 authorizing the Mayor and City Clerk-Treasurer to sign the RESOLUTION IN SUPPORT OF THE PUBLIC PROCESS TO DESIGNATED WATERS SUBJECT TO THE MPCA WATER WILD RICE QUALITY STANDARD**

PUBLIC FORUM:

BIDS AND QUOTES:

Matt Ashmore recommended that the City Council award the bid to Emergency Medical Products, Inc. for two Masimo RAD-57 Portable Carbon Monoxide Monitors in the amount of \$8,400. They are carbon monoxide monitors that help determine monoxide in blood levels. These monitors are budgeted items. Initially the Fire Department wanted to purchase three, but could only afford two to be under budget. Councilor Hoffman Saccoman, supported by Councilor Harkonen, moved to award the bid to Emergency Medical Products, Inc. for two Masimo RAD-57 Portable Carbon Monoxide Monitors in the amount of \$8,400. Motion CARRIED

Matt Ashmore recommended that the City Council award the bid to Technical Life Care Medical Company for the purchase of three Impact EMV Plus Portable Ventilators in the amount of \$23,985. He explained that they were able to secure three vents instead of the original two that were budgeted for, coming in under the budgeted amount of \$25,000. It was a single-source resource. City Clerk-Treasurer Garrity, supported by Councilor Harkonen, moved to award the bid to Technical Life Care Medical Company for the purchase of three Impact EMV Plus Portable Ventilators in the amount of \$23,985. Motion CARRIED

City Administrator Dicklich explained that there was a vehicle for sale through the City of Eagan that was up for auction. There was \$9,000 in the budget. The opportunity came up to bid on the vehicle and the City was awarded the bid of \$7,800. Councilor Lund, supported by Councilor Hoffman Saccoman, moved to award the bid of the 1993 Chevrolet one-ton 4x4 pickup truck in the amount of \$7,800. Motion CARRIED

City Engineer Story informed the Council that they have received a state bid to lease a colored plotter from Metro Sales in the amount of \$251.99 per month. This will replace the current 10-year-old plotter. It is a 5-year lease. Councilor Harkonen, supported by Councilor Shafer, moved to award the state bid lease to Metro Sales for the Engineering Department Plotter in the amount of \$251.99 per month. Motion CARRIED

City Administrator Dicklich explained that the Edge Pro Agreement has come due. There is a quarterly increase of \$1,250 compared to what the City has done in the past. Thirty-three computers have been added to our maintenance agreement. The City had a cap of what they were paying for was 275 hours per year. Compudyne's hours were well beyond 450 hours per year. The City will be paying well below what the services are for. Councilor Hoffman Saccoman, supported by Councilor Harkonen, moved to approve the Edge Pro Agreement increase of \$1,250 per quarter to Compudyne. Motion CARRIED

DEPARTMENT AND COMMITTEE REPORTS:

City Administrator Dicklich explained that this is an annual contract for the City's tower. It is with SBA Structures. It isn't changing the lease, it is confirming the lease into public record. This will put it into public record and not changing the lease that the City has. Councilor Shafer, supported by Councilor Hoffman Saccoman, moved to authorize the City Clerk and Mayor to sign the land lease agreement with SBA Structures, LLC putting the land agreement into public record. Motion CARRIED

City Administrator Dicklich discussed the Wild Life Service Contract. Last year the City budgeted for \$6,000 and this year the City needs to increase the contract to \$7,500 due to the number of beavers that have increased in the area. Councilor Lund, supported by City Clerk-Treasurer Garrity, moved to increase the pay for USDA Wild Life Services for beaver control for a total contract amount of \$7,500. Motion CARRIED

City Engineer Story noted that there is a change order #3 for the WTP Mercury Project. He explained which items were to be adjusted and which were to be deducted. The total change order #3 is in the amount of \$127,744. This work has already taken place over the last 5-6 months. Clerk-Treasurer Garrity, supported by Councilor Harkonen, moved to authorize the WTP Mercury Project Change order #3. Motion CARRIED

LICENSES AND PERMITS

Councilor Hoffman Saccoman, supported by Councilor Shafer, moved to approve the Raffle Request Application of the Hibbing Band Parents Org. Inc. to hold a raffle at the Hibbing High School Auditorium on Monday, May 4, 2015 Motion CARRIED

Councilor Harkonen, supported by Councilor Shafer, moved to approve the Special Event Permit Application of Hibbing Chrysler Armory Sale to be held at the National Guard Armory on Tuesday, March 24, 2015 . Motion CARRIED

Councilor Lund, supported by Councilor Shafer, moved to approve the Raffle Request Application of the Soldiers for Jesus Motorcycle Club to hold a raffle at the North Star Church Blessing of the Bike's on Sunday, May 17, 2015. Motion CARRIED

Councilor Hoffman Saccoman, supported by Councilor Harkonen, moved to approve the Transient Merchant License Application of TNT Fireworks to sell fireworks in the Walmart location parking lot at 12080 Highway 169 West, Hibbing from June 21 through July 6, 2015. Motion APPROVED

Councilor Lund, supported by City Clerk-Treasurer Garrity, moved to approve the Temporary Liquor License Application of Mighty Mutts for their 5th Annual Chicken Wing Cook Off and Beer Tasting Event at the Nation Guard Armory on Thursday, April 9, 2015. Grandma's In the Park will be dispensing the liquor. Insurance information is on file in the Council Office. Motion CARRIED

Councilor Harkonen, supported by Councilor Hoffman Saccoman, moved to approve the Special Event Permit Application of the 22nd Annual Shifters Blast from the Past Car Show, Swap Meet, and Craft Show to be held on Sunday, June 7th, 2015 from 8 a.m. to 5 p.m. Motion APPROVED

ADJOURNMENT: There being no further business, the meeting was adjourned at 6:33 p.m. by Councilor Harkonen, and supported by Councilor Lund. Motion CARRIED

CITY OF HIBBING

Rick J. Cannata, Mayor

ATTEST: _____
Patrick L. Garrity, Clerk Treasurer